

The following admission arrangements have been proposed by the Governing Body of Waldegrave School for 2021-22.

Applications for 2021-22

Admissions for Year 7 are managed by the London Borough of Richmond upon Thames, not by the school. Offers for September 2021 will be sent out by the Local Authority.

Applications from Richmond's residents will be made on Richmond's Common Application Form, which will be available in paper form and online.

Full details can be found at the [School Admissions Department](#) at Richmond Council.

Admissions Team phone: 020 8547 5569, Email: richmond.admissions@achievingforchildren.org.uk

You will need to contact your home borough for guidance if you do not live in the London Borough of Richmond-upon-Thames.

Applications for places in the Sixth Form at Waldegrave School are made directly through the school website. Students must submit their application in accordance with the timeline provided on the school's website.

Admission Numbers

The proposed admission numbers for 2021-22 for Waldegrave School are as follows:

Year 7 – 216, Year 12 – 200

In the event of oversubscription to the criteria to be applied is below.

Late applications

Applications for year 7 received after the closing date of 31 October 2020 will only be considered after all applications received by the closing date. This is unless you are able to provide proof that there were **exceptional reasons** that prevented you from applying on time. Late applications are co-ordinated by the [School Admissions Department](#) at Richmond Council.

Waiting List

A waiting list for the school will be held by the Local Authority in criteria order (regardless of when an application is received) until the end of the academic year in July 2021. After this date the school waiting lists will be disbanded and parents will have to request in writing to have their child's name added to a waiting list for the school.

In-year Admissions

Admissions for the present Year 7 to 11 are co-ordinated by the School Admissions Department at Richmond Council. The admissions team can be contacted by telephone on 020 8547 5569 during normal office hours.

Appeals Process

For information on how to appeal for a place for your child you will need to contact Richmond Democratic Services, education.appeals@richmond.gov.uk. Phone : 020 8891 7183